



APPROVED  
SIA Clean R  
Board decision as of June 4, 2018  
Board meeting transcript No. 12/2018

**OPEN TENDER**

**SUPPLY AND INSTALLATION OF THE RAW MATERIAL  
PREPARATION AND WASHING LINE WITHIN THE PROJECT  
POLYOLEFIN RECYCLING PLANT**

**RULES**

(Identification No. PPR/ESKF/2018/01)

Riga, 2018

NATIONAL  
DEVELOPMENT  
PLAN 2020



**EUROPEAN UNION**  
Cohesion Fund

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## **1. TERMS USED IN THE RULES**

- 1.1. The following terms are used in the Rules of the open tender Supply and installation of the raw material preparation and washing line within the project Polyolefin Recycling Plant (hereinafter the Rules):
  - 1.1.1. Commission - procurement commission of the LLC "Clean R" authorised to organise an open tender;
  - 1.1.2. Tender - open tender Supply and installation of the raw material preparation and washing line within the project Polyolefin Recycling Plant (Identification No. PPR/ESKF/2018/01);
  - 1.1.3. Customer - LLC "Clean R", reg. No. 40003682818, registered office: Vietalvas iela 5, Riga, LV-1009, website: [www.cleanr.lv](http://www.cleanr.lv);
  - 1.1.4. Candidate - a supplier or an association of suppliers that has filed the offer. Participation in the Tender is an expression of free will, on the same terms and conditions for all the Candidates, therefore regardless of the results of the Tender, the Customer shall not bear any responsibility for the expenses of the Candidate in relation to the preparation and submission of the offer.

## **2. GENERAL PROVISIONS**

- 2.1. The method of procurement is an open tender.
- 2.2. Object of Procurement - designing, delivery, installation and launch of the raw material preparation and washing line, as single equipment, in accordance with the technical specifications (Annex 2 to the Rules), which includes, but is not limited to:
  - 2.2.1. purchase and delivery of the raw material preparation and washing line (hereinafter the Washing Line) to the place of performance of the agreement;
  - 2.2.2. Washing Line installation;
  - 2.2.3. staff training;
  - 2.2.4. Washing Line adjustment and launch in order to achieve the quality requirements set forth in the technical specifications;
  - 2.2.5. Provision of the Washing Line warranty service during the warranty period.
- 2.3. Estimated price of the agreement: 1,800,000.00 euros (one million eight hundred thousand euros, 00 cents), excluding VAT.
- 2.4. Co-funding from the European Union Cohesion Fund is planned for the procurement in accordance with the provisions of the 30 August 2016 Regulation of Cabinet of Ministers of the Republic of Latvia No. 588 "Regulations for the implementation of the Operational Programme Growth and Employment specific objective 5.2.1, to increase the amount of use, recycling and recovery of various sorts of waste, activity 5.2.1.2, promoting waste recycling". The procurement is carried out in accordance with the 28 February 2017 Regulation of the Cabinet of Ministers of the Republic of Latvia No. 104 "Regulations on the procurement procedure and the procedure of its application in projects funded by the customer" (hereinafter Regulation No. 104).
- 2.5. Selection criterion for the offer - the most economically advantageous offer meeting the requirements of the Rules and its Annexes that best satisfies the needs of the Customer as well as ensures efficient use of funding granted by the Customer.
- 2.6. The Candidate's offer shall be valid for 90 (ninety) calendar days from the offer opening date specified in Paragraph 3.4 of the Rules.

- 2.7. The Candidate must attach security for the offer, to the offer, irrevocable on its part, for 10,000.00 euros (ten thousand euros, 00 cents) as an original bank guarantee or insurance policy document that meets the following requirements:
- 2.7.1. validity period of security for the offer - six months from the date of opening of the offer specified in the Paragraph 3.4 of the Rules;
  - 2.7.2. In the event of a bank guarantee - the guarantor, or in the event of the insurance policy - the insurer must commit to pay the security for the offer to the Customer in an undisputed procedure, upon the first request of the Customer, in the following events:
    - 2.7.2.1. The Candidate withdraws his offer while the security for the offer is in force;
    - 2.7.2.2. The Candidate that has been awarded the right to enter into the agreement fails to sign the agreement by the deadline specified by the Customer.
  - 2.7.3. In the event of the insurance policy, the insurance policy must be in force from the moment of opening of the offer specified in the Paragraph 3.4 of the Rules, i.e. the insurance premium must be paid as of the moment of filing the offer, as evidenced by the payment confirmation documents included in the offer. The Customer does not have to request the amount of security for the offer from the Candidate before submitting the application to the insurer.
  - 2.7.4. If the Candidate is an association of persons or a partnership, the security for the offer should be executed in a way that it applies to all members of the Candidate (the name of the Candidate in the security for the offer document must be the same as the name of the Candidate in the offer).
- 2.8. Claims and disputes related to the security for the offer shall be resolved in the courts of the Republic of Latvia in accordance with the laws and regulations of the Republic of Latvia.
- 2.9. After signing of the procurement agreement or after expiry of the security for the offer, or should the Commission decide to suspend the procurement or terminate it without any result, the Customer will send the original security for the offer back to the Candidate.
- 2.10. Expected procurement agreement performance deadline: 01 December 2020.
- 2.11. Expected place of performance of the agreement: Nomaļes, Rumbula, Stopiņu Municipality, Latvia. Delivery terms DAP Rumbula (Incoterms 2010).
- 2.12. The Customer shall publish the Rules and amendments to the Rules on the Procurement Monitoring Bureau website: <https://www.iub.gov.lv/>. The Candidate is obliged to follow the updated information on this website in relation to the procurement.
- 2.13. A candidate may only submit one version of the offer.
- 2.14. The Candidates may ask their questions in writing by sending them electronically to the contact person: Project Manager Ilona Ķiete, tel.: +37167111001, e-mail address: [ilona.kiete@cleanr.lv](mailto:ilona.kiete@cleanr.lv).
- 2.15. Communication between the Customer and the Candidates within the framework of the procurement procedure shall be in Latvian and/or English, by mail and/or e-mail. Information received by e-mail shall be considered received if the e-mail recipient has sent a confirmation message to the sender. Any communication document shall quote the Tender identification number.

### **3. PLACE, DATE, TIME AND PROCEDURE OF SUBMISSION AND OPENING OF THE OFFER**

- 3.1. The offer must be submitted by 14:00 on 1 August 2018 to the LLC "Clean R" administration building at Vietalvas iela 5, Riga, LV - 1009, to the Office Administrator on the ground floor.
- 3.2. The offer must be submitted personally or sent by mail. The mail consignment must be received at the place and by the deadline set forth in Paragraph 3.1 of the Rules.
- 3.3. Offers submitted after the deadline specified in Paragraph 3.1 of the Rules will not be evaluated. Such offers will be registered and will be mailed back to the Candidate unopened.
- 3.4. The offers will be opened after expiry of the offer submission deadline, on 1 August 2018.
- 3.5. Pursuant to Regulation No. 104, the decision on the winner of the procurement procedure can be adopted by arranging negotiations with the Candidates. Negotiations, if any will be organised, shall take place at the location specified by the Customer.

### **4. DESIGN OF THE OFFER**

- 4.1. All documents shall be executed in paper format in Latvian or English.
- 4.2. The Candidate shall provide for safe packaging of the offer and its copies so that they cannot be accessed without damaging the package.
- 4.3. The offer shall consist of 3 (three) separate volumes:
  - 4.3.1. Qualification documents with the attached application letter in accordance with Annex 1 of the Rules, the description of experience in accordance with Annex 4 of the Rules and the original security for the offer;
  - 4.3.2. Technical Offer;
  - 4.3.3. Financial Offer in accordance with the form in Annex 3 of the Rules.
- 4.4. The Candidate must file one original offer and one copy in paper format. There must be a note "Original" on the first pages of the original volume and "Copy" on the copy. In the event of any kind of uncertainty the counterpart marked "Original" shall prevail. The offer must also be submitted electronically, on a CD or other electronic media. Financial and Technical Offers shall be produced with Microsoft Word and/or Excel software, or equivalent, in a compatible format.
- 4.5. Each volume of the offer shall contain a list of contents, pages must be bound together and fastened with a sticker. The sticker shall be signed by the Candidate's officer entitled to sign or by another duly authorised person.
- 4.6. If the Offer is submitted by an association of suppliers, the offer shall be signed by a person entitled to sign, who represents the association of suppliers concerned in the Tender.
- 4.7. The original Offer and its copies shall be packed together. The common package shall bear a note:
  - 4.7.1. For the LLC "Clean R" open tender Supply and installation of the raw material preparation and washing line within the project Polyolefin Recycling Plant (Identification No. PPR/ESKF/2018/01);
  - 4.7.2. Do not open until 14.00 on 1 August 2018;
  - 4.7.3. Candidate's name, address and telephone number.

## 5. QUALIFICATION REQUIREMENTS FOR CANDIDATES

- 5.1. Qualification requirements of the Candidates are mandatory for all Candidates that want to win the right to enter into the procurement agreement.
- 5.2. The Candidate must meet the following qualification requirements and must submit the following documents:

	QUALIFICATION REQUIREMENTS FOR THE CANDIDATES	DOCUMENTS THAT MUST BE SUBMITTED
5.2.1.	The Candidate has been duly registered in the procedure set forth by the laws and regulations;	The Customer will ascertain from the website of the Register of Enterprises of the Republic of Latvia ( <a href="http://www.ur.gov.lv">www.ur.gov.lv</a> ) that the Candidate has been duly registered in the procedure set forth by laws and regulations. Foreign Candidates must submit a document issued by a competent institution of the respective country certifying that the Candidate has capacity to act and legal capacity to enter into the procurement agreement;
5.2.2.	Insolvency proceedings of the Candidate have not been announced, its economic activity has not been suspended or discontinued, and judicial proceedings have not been initiated regarding the bankruptcy of the Candidate.	Certification issued by the Register of Enterprises of the Republic of Latvia or by a competent institution of another country ( <i>original or a copy certified by the Candidate's officer entitled to sign or duly authorised person</i> ) issued no earlier than 3 (three) months prior to submission of the offer, which certifies that insolvency proceedings of the Candidate have not been announced, its economic activity has not been suspended or discontinued, and judicial proceedings have not been initiated regarding the bankruptcy of the Candidate;
5.2.3.	The officer of the Candidate that has signed the offer documents holds the signatory (representation) rights;	Valid certification issued by the Register of Enterprises of the Republic of Latvia ( <i>original or a copy certified by the Candidate's officer entitled to sign or duly authorised person</i> ) regarding the Candidate's officers entitled to sign issued no earlier than 3 (three) months prior to the submission of the offer. If the right of representation arises from the information that can be obtained from the database of the Register of Enterprises, the application letter shall contain a note of this fact and the Customer can ascertain such itself in the database of the Register of Enterprises.  Foreign Candidates must submit a certification issued by a competent authority of the country concerned, if the laws of such country provide for a public register of information, certifying signature (representation) rights of the Candidate;
5.2.4.	The Candidate must have or involve personnel authorised by the manufacturer to provide warranty service, consulting and repair of the Object of Procurement during the warranty period.  If the Candidate is an association of suppliers then at least one of the members of the association of suppliers must meet the requirement set forth in this Paragraph.  If the Candidate is relying on the capability of a subcontractor to meet the requirements set forth in this Paragraph	A document by the manufacturer or authorised representative of the manufacturer certifying the competency of employees involved by the Candidate or the authorised service centre and their mandate to perform warranty service, consulting and repair of the equipment supplied during the warranty period as well as a written certification signed by each person ( <i>original or a copy certified by the Candidate's officer entitled to sign</i> ) that he/she has agreed to participate in the performance of the procurement agreement and will provide advice, service and maintenance of equipment in the event if the Candidate will be granted the right to perform the procurement agreement.

	<b>QUALIFICATION REQUIREMENTS FOR THE CANDIDATES</b>	<b>DOCUMENTS THAT MUST BE SUBMITTED</b>
	then the subcontractor involved must meet the requirement set forth in this Paragraph.	
5.2.5.	The annual net turnover of the Candidate for the previous 3 report years exceeds the estimated price of the agreement at least 2 times.	<ol style="list-style-type: none"> <li>1. Profit and loss statements of the Candidate for the previous 3 report years.</li> <li>2. For companies established later - the profit and loss statements or operational financial report for the period worked.</li> </ol>
5.2.6.	The Candidate has positive experience in the supply and installation of at least three similar Washing Lines.	<ol style="list-style-type: none"> <li>1. Information about the experience of the Candidate in the supply and installation of similar Washing Lines in accordance with Annex 4 of the Rules during the last 5 years prior to expiry of the offer submission deadline.</li> <li>2. Positive feedback regarding the supply and installation of at least three similar Washing Lines during the last 5 years prior to expiry of the offer submission deadline.</li> </ol>
5.2.7.	Proof of performance guarantee of procurement agreement obligations	<p>A certification issued by the bank or the insurance company that in the event of awarding the right to enter into the procurement agreement it will provide the Candidate with an irrevocable, unconditional contractual obligations performance guarantee amounting to 2 % (two percent) of the total price of the agreement with the following basic conditions:</p> <ol style="list-style-type: none"> <li>1. The guarantee is valid throughout the period of validity of the agreement.</li> <li>2. Payment to the Customer shall be made after the first written request of the Customer, without the need to justify its claim.</li> <li>3. Security for the offer shall be paid to the Customer in full if the Candidate wishes to prematurely terminate the agreement, except for in the events provided in the procurement agreement when the Candidate is granted the possibility to unilaterally withdraw from the agreement.</li> <li>4. Security for the offer shall be paid to the Customer in full if the Candidate fails to provide deliveries specified in the procurement agreement or fails to provide services specified therein in accordance with the terms of the procurement agreement, or they are of poor quality and the Customer has notified such to the Candidate in writing more than 3 (three) times.</li> <li>5. The security for the offer shall be paid to the Customer to the extent of damages caused in the event that the Candidate fails to perform its contractual obligations.</li> </ol>

5.3. Qualification documents must be accompanied by the application letter in accordance with the sample in Annex 1 of the Rules and the original security for the offer. The security for the offer shall be attached to the Qualification Documents, not bound in the overall volume.

5.4. Foreign Candidates are entitled to submit documents different from those specified in Paragraphs 5.2.1, 5.2.2, 5.2.3 of the Rules and containing information requested in those Paragraphs if they have been issued by relevant foreign bodies, institutions or persons entitled to do so in accordance with the laws and regulations of the Candidate's country of registration by accordingly specifying the legal grounds of the particular

country. If the laws and regulations of the Candidate's country of registration do not provide for the issue of any document specified in Paragraphs 5.2.1, 5.2.2, 5.2.3 of the Rules, the Candidate must submit certification or an explanation by providing information required under Paragraphs 5.2.1, 5.2.2, 5.2.3 of the Rules.

## 6. REQUIREMENTS FOR THE TECHNICAL OFFER

6.1. The Candidate shall prepare the Technical Offer in accordance with the conformity requirements set forth in the technical specifications (Annex 2 of the Rules) by additionally specifying and submitting the following documents:

	<b>TECHNICAL REQUIREMENTS FOR THE CANDIDATES</b>	<b>DOCUMENTS THAT MUST BE SUBMITTED</b>
6.1.1.	The Technical Offer has been prepared in accordance with the conformity requirements set forth in the technical specifications.	<ol style="list-style-type: none"> <li>1. The Candidate must submit a technical offer that contains a list of all equipment offered and a description of each piece according to the list, with specified technical parameters of such equipment. The description must contain technical drawings of the Washing Line (with dimensions). Equipment should be selected according to the parameters specified in the technical specifications relating to the performance of the equipment to be supplied, the specified types of raw materials and their properties as well as the performance (productivity) of the Washing Line.</li> <li>2. The candidate must at least include details in the Technical Offer to the extent that the Customer can clearly verify compliance with all the requirements specified in Annex 2 of the Rules.</li> <li>3. In the offer the Candidate must specify the response time in the event of a call for repair or replacement of damaged parts/equipment during the warranty period.</li> </ol>
6.1.2.	Timetable with the principal event deadlines to ensure the supply and installation of the Washing Line	<p>Timetable at least specifying the deadlines of the principal events: 1) equipment manufacturing period, 2) equipment delivery period, 3) installation of equipment, 4) organisation of training and 5) equipment adjustment and launch.</p> <p>The timetable must have <u>a brief description of each activity attached.</u></p>
6.1.3.	Certification of the warranty period guarantee	<p>A certification issued by the bank or the insurance company that in the event of awarding the right to enter into the procurement agreement the Candidate will be provided with a system function warranty period guarantee amounting to 5 % (five percent) of the total price of the agreement with the following basic conditions:</p> <ol style="list-style-type: none"> <li>1. The system function warranty is valid throughout the warranty period (the text of certification should specify the offered duration of warranty period after the commissioning of the Washing Line).</li> <li>2. Payment to the Customer shall be made after the first written request of the Customer stating that the Candidate has failed to perform warranty obligations under the procurement agreement, without the need for the Customer to justify its claim.</li> </ol>

6.2. The Customer is entitled to ascertain the Candidate's ability to comply with the Candidate's conformity requirements specified in the technical specifications. If necessary, the Commission is entitled to request additional explanations from the Candidate.

- 6.3. The Candidate may add any descriptions, photos or other information on the subject of the procurement to the technical offer that the Candidate considers necessary to provide to the Customer.
- 6.4. The technical offer shall be signed by the Candidate's officer entitled to sign or by a duly authorised person of the Candidate.

## **7. REQUIREMENTS FOR THE FINANCIAL OFFER**

- 7.1. The Candidate shall prepare the financial offer in accordance with Annex 3 of the Rules, form of the Financial Offer, by filling in the form of the Financial Offer and specifying the prices in euros.
- 7.2. The prices specified by the Candidate in the financial offer shall include:
  - 7.2.1. all the costs binding for the Candidate in the performance of the subject of the procurement: Designing, delivery, installation and launch of the Washing Line, as a single equipment, in accordance with the technical specifications (Annex 2 to the Rules), which includes, but is not limited to the purchase and supply of the Washing Line, Line installation, staff training, line adjustment and launch, and provision of warranty service during the warranty period;
  - 7.2.2. all taxes, fees and other charges binding for the Candidate, excluding Value Added Tax (VAT).
- 7.3. The prices specified in the Financial Offer as offered by the Candidate must be fixed for the entire period of performance of the procurement agreement and such prices should not be changed, except for where provided for in the procurement agreement.
- 7.4. The maximum permissible amount of the advance payment (not including interim payments before the equipment is shipped) is 50 % of the price of the Offer.
- 7.5. The Customer shall not cover the costs associated with the stay of the Candidate's manpower in Latvia.
- 7.6. The Customer is entitled to require the Candidate to submit a more detailed mechanism of formation of the total price of the Offer.
- 7.7. The Financial Offer shall be signed by the Candidate's officer entitled to sign or by a duly authorised person of the Candidate.

## **8. PROCEDURE OF AND REQUIREMENTS FOR EVALUATION OF THE SUBMITTED OFFERS, DETERMINING THE EVALUATION CRITERIA**

- 8.1. Prior to checking the eligibility of the offers, the Commission shall inspect the design and period of validity of the offers submitted by the Candidates. In the event of design deficiencies, the Commission shall evaluate its importance and shall decide on further progress of the offer for examination. The offer submitted by the Candidate may not be evaluated if the Commission finds that:
  - 8.1.1. The Offer has not been signed in accordance with the requirements of the Rules;
  - 8.1.2. The period of validity of the Offer does not comply with the deadline specified in Paragraph 2.6 of the Rules;
  - 8.1.3. The Candidate has submitted optional offers in breach of the requirements of Paragraph 2.13 of the Rules.
  - 8.1.4. The Candidate has not submitted the security for the offer;
  - 8.1.5. The Candidate has a conflict of interest with the Customer as described by the Regulation No. 104.



- 8.2. After inspection of the design of the offers, the Commission shall inspect the qualifications of the Candidate.
- 8.3. The Candidate may be excluded from further participation in the Tender and the offer may not be evaluated further if the Commission finds that:
  - 8.3.1. The Candidate does not meet any of the evaluation requirements in Paragraph 5 of the Rules;
  - 8.3.2. The Candidate has submitted false information to assess its qualifications or has failed to submit the requested information, including failing to provide specific information requested by the Commission by the deadline set forth by the Commission.
- 8.4. If the Candidate is an association of suppliers, the Candidate may be excluded from further participation in the Tender if the Commission finds that any of the conditions for exclusion specified in Paragraph 8.3 applies to any person included in the association.
- 8.5. If the Candidate is involving subcontractors, the Candidate may be excluded from further participation in the Tender if the Commission finds that any of the conditions for exclusion specified in Paragraph 8.3 applies to any subcontractor, on the capabilities of which the Candidate has relied to certify compliance of its qualifications.
- 8.6. Prior to excluding the Candidate, the subcontractor involved by the Candidate or the member of the association of suppliers from further participation in the procurement procedure, the Commission shall evaluate the importance of deficiencies in the documents submitted and their impact on the possibility to evaluate the Candidate's compliance with the qualification requirements.
- 8.7. After the inspection of qualifications of the Candidates, the Commission shall inspect compliance of the technical offers of the Candidates that have qualified with the requirements of the technical specifications.
- 8.8. Technical Offers shall be evaluated as follows:
  - 8.8.1. first, the Candidate's compliance with the mandatory conformity requirements specified in the technical specifications as summarised in Annex 2 of the Rules shall be evaluated. The Candidate must be able to ensure compliance with all technical requirements specified in the table. If the Candidate fails to meet at least one of the conformity requirements, the Commission shall exclude the Candidate from further evaluation of the offer;
  - 8.8.2. if the Candidate is able to demonstrate higher indicators for the technical criteria under 1.2, 1.3, 1.4, 2.2 and 2.4 of the Table in Annex 2 of the Rules, the Candidate shall receive additional points for the ability of their performance in accordance with the distribution of points specified in this Paragraph below. The Candidate also has the opportunity to earn extra points in accordance with the list of points below if the Candidate offers stainless steel equipment designed for continuous contact with water. The ability to provide higher technical indicators for these above criteria enables the Customer to receive the Washing Line with optimum performance, the operation of which shall result in more efficient indicators, obtaining a final product of better quality and providing for a longer service life of the equipment.

No.	Technical criterion	Distribution of points
1.	Processing capacity (the final stage of the line) exceeding 1,000 kg/h (Criterion 1.2), which is distributed as follows:	max 10
1.1.	from 1,001 to 1,050 kg/h	5
1.2.	from 1,051 to 1,100 kg/h	8
1.3.	1,101 kg/h and more	10
2.	End humidity of the product less than 3 % (Criterion 1.3)	6
3.	Ability to process raw materials with contamination content exceeding 35 % (Criterion 1.4)	6
4.	A warranty period in excess of one year (12 calendar months) is offered (Criterion 2.2)	4
5.	Response time in the event of a call (Criterion 2.4) according to the following distribution:	max 8
5.1.	Response time of more than 10 business days (except for the replacement of such damaged parts/equipment, the ordering or manufacturing of which requires a longer period and which the candidate has specified in its offer)	2
5.2.	Response time of 3-10 business days (except for the replacement of such damaged parts/equipment, the ordering or manufacturing of which requires a longer period and which the candidate has specified in its offer)	5
5.3.	Response time is minimal. The Candidate ensures the repair or replacement of damaged parts/equipment within 72 h (except for the replacement of such damaged parts/equipment, the ordering or manufacturing of which requires a longer period.	8
6.	Using stainless steel in equipment intended for permanent contact with water	6

8.9. Procedure for evaluation of the financial offers:

- 8.9.1. initially, the Commission shall check for arithmetical errors in the offers of the Candidates;
- 8.9.2. upon finding arithmetical errors in the financial offer, the Commission shall correct such;
- 8.9.3. the Commission shall notify all corrections of arithmetical errors to the Candidate by specifying where corrections have been made;
- 8.9.4. upon evaluating the financial offer where arithmetical errors have been, the Commission shall take the corrections made into account.

8.10. After notification of arithmetical errors to the Candidate, the Candidate must confirm the correction of errors made by the Commission in writing and the new price will be considered as binding upon the Candidate. If the Candidate does not agree to the correction of errors reasonably made by the Commission, its offer will be rejected.

8.11. Points for the offer price evaluation criteria shall be calculated by the following formula:

$$\frac{\text{Lowest price offer}}{\text{Candidate's price offer}} * 58$$

8.12. The Commission shall examine whether an unreasonably cheap offer has been submitted. If it is established that the offer is unreasonably cheap, the Commission shall request a detailed explanation of the essential conditions for the implementation

of the offer in writing. If the Commission does not find the explanation reasonable, the offer shall be rejected.

- 8.13. To determine the winner of the Tender, the summary table below with the criteria and their corresponding distribution points shall be used:

<b>Criteria</b>	<b>Distribution of points</b>
<b>Financial criteria, including:</b>	<b>60</b>
Price of the Offer	58
If the Candidate requests an advance payment of 40 % or less of the estimated price of the procurement agreement before the start of manufacturing of the Washing Line	2
<b>Technical criteria - ability to demonstrate higher achievable technical indicators in accordance with the requirements of Paragraph 8.8.2 of the Rules and the distribution of points</b>	<b>40</b>
<b>Maximum amount of points</b>	<b>100</b>

- 8.14. The offer shall be determined as the most economically advantageous that satisfies the needs of the Customer best as well as ensures efficient use of funding granted by the Customer, which has acquired the largest total amount of points according to the summary table specified in Paragraph 8.13 of the Rules.
- 8.15. After evaluation of the offers, the Commission shall also be entitled to make a decision regarding termination or suspension of the Tender without selecting any of the offers, if no offers have been submitted or the offers submitted do not meet the requirements of the Rules, or if the price offered does not meet the budget possibilities of LLC Clean R, or there is another objective justification for termination.
- 8.16. The Commission is entitled to request the Candidate to provide a written explanation of the offer submitted by it. The Candidate shall send the answers to questions by mail or electronically by e-mail, by the deadline specified in the request. If the Candidate fails to provide the answers by the specified deadline, the Commission shall be entitled to reject the offer.
- 8.17. The Commission is entitled to invite the Candidates to a discussion to particularise the details and price of the offers.
- 8.18. If none of the submitted offers meet the provisions of the Rules, the Customer may make a decision to terminate the Tender without any result.

## **9. CONFIDENTIALITY**

- 9.1. Until making the final decision regarding the Candidate to enter into the procurement agreement with, the Customer shall not disclose information to the Candidates about other Candidates and their offers. The content of the offers and materials of the Commission meetings are protected information and are not to be disclosed to other Candidates.

## **10. ANNEXES**

- 10.1. There are four Annexes attached to the Rules:
- 10.1.1. Annex 1 - Form of the application of the Candidate for participation in the tender on 1 (one) page.
- 10.1.2. Annex 2 - Technical specifications on 2 (two) pages.

10.1.3. Annex 3 - Form of the financial offer on 1 (one) page.

10.1.4. Annex 4 - Form of information about the Candidate's experience on 1 (one) page.

**APPLICATION OF THE CANDIDATE FOR PARTICIPATION IN THE TENDER**  
**Supply and installation of the raw material preparation and washing line within the project**  
**Polyolefin Recycling Plant**

\_\_\_\_\_ 2018

According to the [Rules] of the open tender **Supply and installation of the raw material preparation and washing line within the project Polyolefin Recycling Plant**, we, the undersigned, confirm that we have got acquainted with requirements of the Tender Rules.

By submitting this application

- a) we apply to the open tender Supply and installation of the raw material preparation and washing line within the project Polyolefin Recycling Plant, identification No. PPR/ESKF/2018/01;
- b) we agree to comply with the requirements of the Tender Rules and its Annexes;
- c) in the event of awarding us the right to enter into the agreement, we agree to comply with all the requirements set forth in the Rules and its relevant Annexes;
- d) we certify that in the event that the procurement agreement is entered into, we will submit a third party liability insurance policy, which will be valid from delivery of the Washing line to the plant until commissioning of the plant, which includes testing of equipment operation and its launch;
- e) we recognise the validity of our offer for 90 (ninety) calendar days from the opening date of the offer;
- f) we acknowledge that participation in the Tender is at our own risk and that the Customer is not obliged to compensate the Candidate for any expenses or to indemnify any losses incurred in connection with the Tender, even if the Customer terminated the procurement procedure and refuses the offer;
- g) we confirm that we are not in a conflict of interest with the Customer for the purposes of the 28 February 2017 Regulation of Cabinet of Ministers of the Republic of Latvia No. 104 "Regulations on the procurement procedure and the procedure of its application in projects funded by the customer";
- h) we guarantee that all the information provided is true.

Information about the Candidate or a person representing the association of Candidates in the open tender:

1. Name of the Candidate \_\_\_\_\_
2. Registered on \_\_\_\_\_ under No. \_\_\_\_\_
3. Registered office \_\_\_\_\_
4. Office address \_\_\_\_\_
5. Contact \_\_\_\_\_  
(name, surname, position)
6. Phone: \_\_\_\_\_
7. E-mail address: \_\_\_\_\_
8. Taxpayer registration No. \_\_\_\_\_
9. Bank: \_\_\_\_\_
10. Code: \_\_\_\_\_
11. Account: \_\_\_\_\_

Signature: \_\_\_\_\_

Name, surname: \_\_\_\_\_

Position: \_\_\_\_\_

## TECHNICAL SPECIFICATIONS

Supply and installation of the raw material preparation and washing line within the project  
Polyolefin Recycling Plant

### Description of the equipment:

A polymer recycling raw material preparation and washing line is intended for the preparation of polyethylene (LDPE, LLDPE, HDPE) and polypropylene (PP) raw materials for extrusion, including the separation of raw materials from significant contamination in the process of preparation and washing. Line performance is at least 1000 kg/h at the end of the process (before feeding to the extrusion line).

### Equipment status:

New equipment

### Technical parameters of and requirements for the equipment:

The offer must include an optimum raw material pre-preparation (prewash) system and washing system to enable separation of the contamination.

### Contamination:

- *LDPE and LLDPE film contamination: sand, peat, animal feed and other mechanical impurities.*
- *PP BIG BAG contamination: sand, peat, animal feed, minerals and other mechanical impurities.*
- *PP packaging contamination: sand, peat, animal feed, minerals and other mechanical impurities.*
- *HDPE packaging contamination: sand, other mechanical impurities, chemical product residue.*

Composition and volume of contamination can vary depending on the quality of raw materials.

The offer should include the best and most appropriate solutions in order to achieve a high quality of end product (flakes). Considering the potentially large contamination of raw materials (peat film, Big Bag sacks, agricultural film, landfill film and other materials with a high contamination content), the offer should include a material prewash system solution. The offer must account for raw material structure characteristics and present optimum drying techniques.

<b>I. Technical parameters of the Washing line</b>		
1.1	The line is intended for the preparation of the polyethylene (LDPE, LLDPE, PP and HDPE) raw materials for extrusion, including raw material separation of metal, raw material crushing in flakes and raw material washing	Obligatory
<b>1.2.</b>	<b>Processing capacity (final stage of the line)*</b>	<b>At least 1000 kg/h</b>
<b>1.3.</b>	<b>End humidity of the product*</b>	<b>Not exceeding 4 %</b>
<b>1.4.</b>	<b>Raw material contamination composition*</b>	<b>Up to 35 %</b>
1.5.	Raw material prewash	Obligatory
1.6.	Raw material feed system on the line (bale disassembler)	Obligatory
1.7.	Metal contamination detection system	Obligatory
1.8.	Material (raw material) washing / flotation	Obligatory

1.9.	Material (raw material) drying and accumulation	Obligatory
<b>II. Additional requirements:</b>		
2.1.	CE marking, user instructions and declarations of conformity	Obligatory
<b>2.2.</b>	<b>Warranty period*</b>	<b>At least 12 months after commissioning of the Washing Line</b>
2.3.	Delivery to the installation site: Nomaļes, Rumbula, Stopiņu Municipality, Latvia. Delivery terms DAP Rumbula (Incoterms 2010).	Obligatory
<b>2.4.</b>	<b>Response time in the event of a call*</b>	<b>Must be specified</b>

\* - Upon submitting the offer, the Candidate is required to ensure compliance of the Washing Line with the technical criteria specified above. For the ability to provide higher scores of technical criteria 1.2, 1.3, 1.4, 2.2 and 2.4 in accordance with the requirements specified in Paragraph 8.8.2 of the Rules the Candidate shall receive additional points according to the distribution of points specified in the section 8 of the Rules.

**FINANCIAL OFFER**

Supply and installation of the raw material preparation and washing line within the project  
Polyolefin Recycling Plant

Having got acquainted with the Rules, we, the undersigned, commit ourselves to provide the Customer with the Washing Line in accordance with the Rules and the technical specifications (Annex 2 of the Rules) in the event if we shall acquire the right to enter into the procurement agreement.

**Total price of the offer, EUR excluding VAT** \_\_\_\_\_  
(expressed in figures and in words)

The total price of the offer is formed by the following cost items:

No.	Equipment name	Quantity	Price, EUR/pc. (excluding VAT)	Amount, EUR (excluding VAT)
1.	Washing line, including:			
1.1	<i>(List of equipment No. 1 according to the technical offer)</i>			
1.2.	<i>(List of equipment No. 2 according to the technical offer)</i>			
1.3.	<i>(List of equipment No. 3 according to the technical offer)</i>			
1.4.	.....			
	<i>(The Candidate shall specify items as necessary)</i>			
	<b>Total price of the offer, EUR excluding VAT:</b>			

Expected date of the final completion of the agreement (specify date):

\_\_\_\_\_

Payment terms (specify total payment schedule including percentage of advance payment):

\_\_\_\_\_

Hereby, we certify that our offer is valid until \_\_\_\_\_ 2018

Signature: \_\_\_\_\_

Name, surname: \_\_\_\_\_

Position: \_\_\_\_\_



**INFORMATION ABOUT THE CANDIDATE'S EXPERIENCE**

Supply and installation of the raw material preparation and washing line within the project  
Polyolefin Recycling Plant

No.	Name of the customer to which a similar Washing line has been delivered (contacts and contact information: phone, e-mail)	Delivery time/period	Indicate whether feedback is attached

1. This list shall contain the information in accordance with the requirements of Paragraph 5.2.6 of the Rules regarding the Candidate's experience.
2. Details shall be specified for a maximum of 5 (five) years prior to the expiry of the deadline for submission of the offers.